



SAFETY POLICY AND PROCEDURE

SECTION 2 SHOW SET-UP ASPECTS

Establishing requirements for the aspect of our activities is nearly impossible, yet this is where some of the greatest danger lies in terms of injury to our friends and us. Extreme caution is urged. Take nothing for granted. A few requirements are listed below:

1. Only forklift owners or their authorized operators shall operate forklifts. All forklift operators must be members.
2. The forklift operator is the boss! Follow his instructions.
3. The owner of the equipment shall assist the forklift operator in loading/unloading and moving or placing his equipment.
4. If a forklift is rented, all operators should acquaint themselves with the operation of the forklift before loading and unloading anything.
5. A third person shall accompany the forklift, keeping the public at a safe distance from the moving equipment.
6. Be sure equipment is securely on the forklift before moving it. Stay well away from the forks and to the side of the lift at all times.
7. Always keep the carried load as close to the ground as possible.
8. Look in the direction of movement to make sure the area is clear.
9. Do nothing that would require the forklift operator to stop suddenly.
10. Concentrate on the job being accomplished.
11. The operator or EDGE&TA is not responsible for anything that might be dropped or broken while loading, unloading or moving any exhibitor equipment.
12. Always drive slowly. It may take a little longer but you want to move your load safely.

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